

MTTI STAFF

President/Director of Education and Training

Edward R. Ring

Vice President/Program Director/Student Services Advisor

Sharon Ring

Director of Operations

Edward M. Ring

Director of Education

Jen Morin

Director of Student Services

Ali Ring

Financial Manager

Kathy Trahan

Financial Assistant

Paulette Allen-Wilson

Curriculum & Student Achievement Monitors

Dottie Arnold

Director of Financial Aid

Alicia Keshjian

Financial Aid

Angelica Reyes-Santiago

Office Manager

Ashley Melikian

Admissions Officers

Cheryl Lanagan

Amy Dressler

Anya Wisener

Facilities Managers

Norm Frazee

Facilities Manager/Youth Instructor

Arthur Trahan

Career Service Specialists

Erin Gamelin

Richard Shaw

Shawn Barnes

Compliance Monitor

Joan Perry

Compliance Monitor/Community Relations

Susanne Wissell

Automotive Service Instructors

Richard Barth - **Department Chair**

Glen Verduchi / Arturo Ramos / Jameson Infantino / Antonio Garcia

Building and Property Trades Instructor

Patrick Church - **Department Chair**

Don Deforges

Computer Service Technician/Network Installer Instructors

Boris Katan / Kenneth Souza

MTTI STAFF

HVAC/R Instructors

Asher Marshall / John Barbosa / Michael Siravo / Tim DiMato

Marine Service Instructor

Donald Kohlman

Medical Assistant Instructors

Courtney Olson, Stephanie Moura, Roxanne Morin

Medical Billing & Coding/Office Administration Instructors

Janet Roccabello / Dawn Tavares

Motorsports/Power Equipment Instructors

Gary Simcock / Billy Barry

Residential & Commercial Electrical

Jason Cabral / Greg Pruet / Kevin DeCosta

School Hours: Monday thru Friday 8:30 am to 3:00 pm

Automotive Day: Mon, Tues, Wed 8:30 am to 3:30; Thur, Fri 8:30 am to 3:00 pm

Evening Programs: Monday, Tuesday, Wednesday 5:30 pm to 9:30 pm

Holidays

New Year's Day

Labor Day

Martin Luther King Day

Columbus Day

Veteran's Day

Good Friday

Thanksgiving Day

Day After Thanksgiving

Memorial Day

Week After Christmas

Independence Day

President's Day

How a Student Officially Withdraws From MTTI

1. Student needs to talk to the Director of Financial Aid/Registrar
2. Student needs to decide on the official withdrawal date
3. Student needs to fill out an Official Withdrawal Request form
4. Student needs to be informed about any money they have in loans and what will be owed to the school

Note: Please see Financial Aid link on www.mtti.edu for more information on the termination process and Satisfactory Academic Progress

MILITARY AND VETERAN'S BENEFITS FOR ELIGIBLE VETERANS

MTTI permits any individual, subject to the normal admissions process, who is entitled to educational assistance under Chapter 31, Vocational Rehabilitation and Employment or Chapter 33, Post 9/11 GI Bill benefits, to attend or participate in the course of education during the period beginning on the date on which the individual provides to MTTI a certificate of eligibility (COE) (a COE can also be obtained from the veterans affairs website, eBenefits, or a VAF 28-19056 form for Chapter 31 authorization purposes) for entitlement to educational assistance under Chapter 31 or 33 and ending on the earlier of the following dates:

- The date on which payment from VA is made to the institution, or
- 90 days after the date the institution certified tuition and fees following the receipt of the COE.

MTTI will not impose any penalty, including the assessment of late fees, the denial of access to classes, libraries, or other institutional facilities, or the requirement that a covered individual borrow additional funds, on any covered individual because of the individual's inability to meet his or her financial obligations to the institution due to the delayed disbursement of funding from VA under Chapter 31 or 33.

Veteran students that are covered at 100% will not be required to make payments prior to the start of classes so long as a COE is on file. Veteran students covered at less than 100% will be required to apply for financial aid or create a payment plan for remaining balance in order to begin classes. Financial aid is available for those who qualify.