

MTTI Student Policies re: COVID-19

To ensure the health and safety of all students and staff at MTTI, all students and staff must follow the following procedures & precautions:

- 1) Students may only enter the building by appointment or during a scheduled time, they have been assigned to.
- 2) Students must enter the building through their assigned building entrance.
- 3) Upon entering the building students must maintain social distancing (6ft) and wait to be screened prior to entering (it is recommended that students wait in their cars to avoid gathering in a group upon entering the building).
- 4) All staff and students must take a verbal health screening to identify if they are exhibiting any signs and symptoms of COVID-19, or risk factors for COVID-19.
 - a. Any student or staff member exhibiting any signs and symptoms of COVID-19 will be asked to go home and follow-up with their doctor.
 - b. Any student answering YES to any of the health screening questions will be asked to go home and follow-up with their doctor.
- 5) Any staff or students who are sick or exhibiting symptoms of COVID-19 will be sent home immediately.
- 6) Staff and students must have their temperature checked before coming into the building by a designated MTTI employee.
- 7) Students and staff must practice social distancing and remain 6 ft. apart at all times. In situations (instructor demonstration) where social distancing cannot be practiced, a barrier must be used or additional PPE.
- 8) Students and staff must wear facemasks at all times. These can be cloth facemasks or surgical masks.
 - a. Students and staff may take the facemask off when >6 ft from other individuals to take a drink.
 - b. All students must eat outside of the building either outside away from others or in their car.
- 9) Students and staff must not share tools, equipment, classroom/office supplies.
- 10) At designated times, all students must wipe down the area (equipment, surfaces, tools, etc.) that they were working in with disinfectant supplied by the school.
- 11) Students and staff must wipe down all touched surfaces in bathrooms after usage.
- 12) Students are to take breaks outside of the building or in their car and avoid groups.
- 13) Students must contact the school immediately if they will not be coming into the school at their assigned time.
- 14) Students must immediately notify their instructor or MTTI if they are sick.
- 15) Students must immediately notify MTTI if they have tested positive for COVID-19 or have recently been exposed to someone who has tested positive for COVID-19.

Anyone not abiding by these policies and procedures will be subject to disciplinary action, which may include termination from the program. These policies and procedures are for your own health and safety and should not be taken lightly.

I understand & will follow the policies above.

Student signature

Student name (printed)

Date