

**MTTI STAFF**

**President/Director of Education and Training**

Edward R. Ring

**Vice President/Program Director/Student Services Advisor**

Sharon Ring

**Director of Operations**

Edward M. Ring

**Director of Education**

Jen Morin

**Director of Student Services**

Ali Thompson

**Chief Financial Officer**

Victoria Ivanov

**Financial Manager & Assistant**

Kathy Trahan / Sharlyne Silva

**Database Administrator**

Dottie Arnold

**Director of Financial Aid**

Alicia Keshijian

**Financial Aid Administrator**

Amanda Nevitt

**Assistant Database Administrator**

Ashley Melikian

**Office Manager**

Sabrina Martineau

**Admissions Officers**

Cheryl Lanagan / Amy Dressler / Anya DeVito

**Facilities Managers**

Arthur Trahan / Norm Frazee

**Career Service Specialists**

Erin Proctor / Shawn Barnes

**Compliance Monitor**

Joan Perry

**Compliance Monitor/Community Relations**

Susanne Wissell

**Automotive Service Instructors**

Glen Verduchi / Jameson Infantino

Brian Phinney / Ross Carroccia

**Building and Property Trades Instructor**

Don Deforges - Department Chair

Jacob Guzman / Dylan Coppellotti

**Computer Service Technician/Network Installer Instructors**

Boris Katan / Kenneth Souza

**MTTI STAFF**

**HVAC/R Instructors**

Asher Marshall - Department Chair

John Barbosa / Matt Trudeau

Chris Cosgrove / Rito Soriano / Jason Lawrence

**Medical Assistant Instructors**

Courtney Olson - Department Chair

Brooke Levesque / Andrew Simpson

**Medical Billing & Coding/Office Administration Instructors**

Janet Roccabello

**Motorsports/Power Equipment Instructors**

Gary Simcock / Cale Jones

**Residential & Commercial Electrical**

John Godfrey / Ian Boisvert / Keith Dwyer

**School Hours:** Monday thru Friday 8:30 am to 3:00 pm

**Seekonk MA Evening Programs:** Monday, Tuesday, Wednesday 5:30 pm to 9:30 pm

**EP, RI Evening Programs:** Tuesday, Wednesday, Thursday 5:30 pm to 9:30 pm

**Holidays**

New Year's Day

Labor Day

Martin Luther King Day

Columbus Day

Veteran's Day

Good Friday

Thanksgiving Day

Day After Thanksgiving

Memorial Day

Week After Christmas

Independence Day

President's Day

**CORRECTIONS:**

Updated Student Complaint Procedure: Page 27

**STUDENT COMPLAINT PROCEDURE**

Schools accredited by the Accrediting Commission of Career Schools and Colleges must have a procedure and operational plan for handling student complaints. If a student does not feel that the school has adequately addressed a complaint or concern, the student may consider contacting the Accrediting Commission. All complaints reviewed by the Commission must be in written form and should grant permission for the Commission to forward a copy of the complaint to the school for a response. This can be accomplished by filing the ACCSC Complaint Form. The complainant(s) will be kept informed as to the status of the complaint as well as the final resolution by the Commission.

Please direct all inquiries to:

Accrediting Commission of Career Schools & Colleges

2101 Wilson Boulevard,

Suite 302

Arlington, VA 22201

(703) 247-4212

www.accsc.org | complaints@accsc.org

**MTTI Main Campus**

1241 Fall River Avenue

Seekonk, MA 02771 (includes two buildings)

**MTTI Satellite Campus**

54 Water Street

East Providence, RI 02915